

PHT MEETING MINUTES

September 13, 2007

The meeting was called to order at 7:25p.m.

In attendance: Parents in attendance represented 22 Elementary (K-4) students and 7 middle school (5-8) students. There were two members of the staff/faculty in attendance.

PHT Committee Members: Jenni Corbett (Chair), Lori Jandl (Vice-Chair), Sara Thurston (Treasurer), Lynn Tupy (Co-Secretary). Mary Wollman (Co-Secretary) was not in attendance.

Jenni Corbett led us in a prayer.

Introductions: Poster Boards were presented that showed all of the various areas available for volunteers.

REPORTS AND UPDATES

Principals Reports: Great start to the school year. Changes that were made last year (cafeteria, car drop off and pick up) are clicking for the students. Rake-A-Thon: The Rake-A-Thon, which is a service project, will have its kick off Fri. Sept. 14, 2007. Packages for getting pledges will go out with students shortly. We are setting a goal of 20 lawns to rake this year. Rake-A-Thon will be held on Oct. 26th, 2007 after Friday Mass. All parents are welcome to help out.

School Advisory Committee (SAC): SAC is forming committees for this school year's goals. Committees include Marketing, Fundraising, (Father Juettner has proposed that we expand our fundraising and work towards a goal of \$100,000.00), Technology and Building & Grounds. The latest building upgrade was new handicapped bathrooms outside of the gymnasium. These were completed this summer. Next summers upgrade may consist of many smaller updates rather than one big project. St. Raphael's is exploring handicap access to our gymnasium. In order to hold certain functions in the gym, St. Raphael's needs to be handicap accessible. Information is being collected.

Budget: PHT projection for 2007-2008 was presented. Cubbies were built in the Kindergarten classroom over the summer as part of the wish list. Justin Kindelspire donated his time and talent to make the cubbies. Please take a moment and go to the Kindergarten class and see his wonderful work. Also, JP. Ehlenz used his time and talent to build the large AR bulletin board in the hallway across from the trophy case. Joanne Marelic made a motion that gift cards should be given to these individuals as a thank you for their time. Kathy Lundeen seconded the motion. Jackie Johnson made a motion that the budget be approved as is. Karel Hoffmann seconded the motion. Both motions passed.

Pottery Dude: We made a motion last year that a 1/3 of the cost of Pottery Dude would come from PHT. Our budget would be ok this year adding this expense if we did not add another fundraising effort. However, we feel that another fundraiser would be beneficial. Dorothy Bialke made a suggestion that if we paid for the materials, Pottery Dude would make a big piece and we could auction it off as a fundraiser. All was in agreement this was a good suggestions.

Dine for Cash: This is a fundraiser in which we pick an area restaurant with a date and time and families go and eat there. The restaurant will give up to 15% of the profit back to the school. More of these fundraisers are needed. It was discussed that we should have them on the same day of a week each month.

Someone is needed to coordinate this fundraiser.

STAFF REQUESTS

Staff come to PHT if they have a monetary expense. Lisa Sjogren has asked the PHT help out with the cost of lunch when we host area schools as they observe our technology upgrades. We will look into this when Lisa has more information on the date and numbers. Barb Cummins deals with Title 1 in our district. She aids in Math and Reading for students who need help. She will be at the next meeting discussing what parents need to know if their child/children need help.

NEW BUSINESS

Book Fair: Jennifer Reynolds looked into an alternative to the Scholastic Book Fair. Barnes and Noble will give back to the school 10% in cash or 15% in gift cards if we spend between \$00.00-\$2,000.00 and 15% in cash or 20% in gift cards if we spend between \$2,000.00 and \$10,000.00. A date of Sat. Nov 17th from 11:00am to 4:00pm has been set. Anything bought at the stores applies with the exception of gift cards and consumable items. Vouchers will need to be presented at the time of purchase, for the total to be counted towards St. Raphael's. A table will be set up at the store with school brochures and marketing information. Jackie Johnson said she would help coordinate volunteers. More information will follow. A motion by Sarah Gerads to use Barnes and Nobel as a fundraiser for 2 years was made. Monica Schiller 2nd the motion. Motion passed.

Accreditation Objective: One of the objectives is to create a volunteer handbook for the year 2008 & 2009. Most of the work has been done. On outline has been created. Volunteers are needed to help fine tune the handbook more. Contact Jenni Corbett if interested at jncorbett@msn.com

Magazine Drive: This is PHT's major fundraiser. We are in need of a new coordinator or a team of coordinators to take over the Magazine Drive. The new coordinator will be trained during this years drive.

OLD BUSINESS

Directory: Sarah Gerads has been working very hard on the school directory. A hard copy should be ready Mon. Sept. 17th. An e-mail copy will be done sometime during the week. Look for it as a SRS e-mail. It will consist of family's information, staff information as well as a calendar of events. Thanks to Sarah and all her hard work.

Next Meeting: PHT's next meeting is Thursday, Oct. 11, 2007. November's meeting has been changed to Thursday Nov. 15 due to the fall musical schedule.